

Friday 13th March 2020

Dear Parents and Carers,

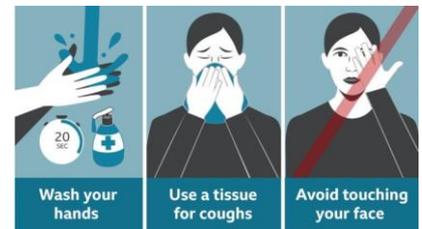


I am aware that you are concerned about the spread of the coronavirus infection (COVID-19). Over the past week we have had several phone calls and questions about a school closure. We are following the advice of Public Health and both local and national government. We are fortunate to have a governor who works for Public Health, so we feel as informed as we can be. Let me assure you that **if** the school has any COVID-19 concerns, we will act promptly and inform the relevant bodies. Should the school close, **we will inform you through the group call messages**. There is no need for you to call or believe any playground rumours about closures.

The staff are teaching pupils how to:

- Wash hands They must wash their hands whilst singing Happy Birthday twice.
- Coughing/Sneezing They must sneeze or cough into a tissue or cover their mouth with arm if they do not have a tissue.
- Avoid contact Avoid putting their hands in their mouths, eyes and nose.

Teachers will show pupils daily how to wash their hands and insist they wash them first thing in the morning, before and after lunch. Please support them in this activity.



We have carried out a risk assessment, which includes the actions we will take should the school close. It is vital that we have your correct **number and email**, as email, would be how we communicate and send work to the pupils.

Action for parents

- Follow the advice from public health regarding washing hands.
- Ensure the school has correct **email addresses and contact numbers (check on data sheet sent home and respond by Monday 16th if we have the Wrong information)**.
- Check the school website under parents' tab for further information and schools action plan should the school need to close.

Key messages from Public Health England

- if you have symptoms of coronavirus infection (COVID-19), however mild, stay at home and do not leave your house for 7 days from when your symptoms started. (See Ending Isolation section below for more information).
- this action will help protect others in your community whilst you are infectious.
- plan ahead and ask others for help to ensure that you can successfully stay at home.
- ask your employer, friends and family to help you to get the things you need to stay at home.
- stay at least 2 metres (about 3 steps) away from other people in your home whenever possible.
- sleep alone, if that is possible.
- wash your hands regularly for 20 seconds, each time using soap and water.
- stay away from vulnerable individuals such as the elderly and those with underlying health conditions as much as possible.
- you do not need to call NHS 111 to go into self-isolation. If your symptoms worsen during home isolation or are no better after 7 days contact [NHS 111 online](#). If you have no internet access, you should call NHS 111. For a medical emergency dial 999.

Yours sincerely, Miss N Mehat