

# COVID – 19 (Corona Virus) Action Plan

Updated: 13<sup>th</sup> March 2020

This Action Plan will be updated to reflect any changes, above all please follow the guidance issued by Public Health England

| Actions                                       | What we are doing   | Actions for parents   |
|---|---|---|
| Communication with School                     | <ul style="list-style-type: none"> <li>• Text messages will be the main method of communication to update or inform parents about closure or any updates.</li> <li>• The website will have an up to date action plan under the parent tab.</li> <li>• Twitter will also have updates.</li> </ul>  | Check your telephones for updates.  |
| Delay and Prevent                             | <ul style="list-style-type: none"> <li>• Teachers are teaching pupils how to:               <ul style="list-style-type: none"> <li>○ Wash their hands with soap.</li> <li>○ Cover their mouths when sneezing/coughing</li> <li>○ Avoid eye, mouth, nose contact.</li> </ul> </li> <li>• Teachers ensure pupils are washing their hands regularly throughout the day.</li> <li>• Teachers have cleaned their rooms.</li> <li>• Teachers will educate the pupils in a way that is appropriate to their age.</li> </ul>  | Encourage pupils to wash their hands at home.   |
| Education of pupils in the event of a closure | <ul style="list-style-type: none"> <li>• School will send home data contact sheet for you to update.</li> <li>• The class teacher will send home daily homework to the email address given to the school.</li> <li>• Teachers may also upload work on to the website such as videos or key texts if the file is too big to send.</li> <li>• Pupils will email back any work or questions. Between the hours of 9.00am to 5.00pm.</li> <li>• Teachers may set work online on platforms such as Mathletics; this does not need to be emailed back.</li> </ul> | <p>Update and return contact sheet if numbers and emails are incorrect and return to school by Monday 16<sup>th</sup> March.</p> <p>Open email each day and share work with child/ren.</p> <p>Email teacher if they have questions or concerns.</p> <p>Hear children read daily and work with them.</p> |

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|------------------------------|---|---|
| The school will keep updated | <ul style="list-style-type: none"><li>• We are emailed daily Government updates.</li><li>• We are working with the Local Authority and local schools to support each other.</li><li>• The School will follow the advice of Public Health England to ensure we are doing as requested.</li></ul> | Visit Public Health England website.  |
| Vulnerable pupils            | <ul style="list-style-type: none"><li>• There are some very vulnerable pupils in our school, and we are working with the Local Authority and Early Help to put in place a plan of support.</li></ul>  | If we do not know about current medical conditions, please let the school know. |